# Service Point SM

CHUBB.

NEW JERSEY SCHOOLS INSURANCE GROUP

Chubb Quarterly Invoice Support Document

Risk Engineering Services

### New Jersey Schools Insurance Group

Effective 07/01/2018, Chubb Limited became the insurance provider for Equipment Breakdown Coverage to participating members of the NJSIG. As part of our service offering, Chubb is providing the jurisdictional inspection services required by the State of New Jersey for objects meeting the inspection criteria.

Recently you received invoices for certificate handling fees billed as part of the jurisdictional inspections conducted by Chubb between July 1-September 30. To help you better understand our billing process, an explanation of your bill has been provided below.

### **Chubb Quarterly Invoices Explained**

Here's what was included in your quarterly invoice package from Chubb:

- Certificate and Handling Fees Summary Page(s)
- Daily Invoice Summary Page(s)
- Invoice Summary Page(s)
- General Charges Detail Page(s)

### What is the certificate and handling fees summary page?

*Certificate fees* detailed on your invoice are fees charged by the State of New Jersey for each certificate issued to an object requiring either an internal or external certificate inspection. Chubb charges \$10 per object as a certificate handling fee.



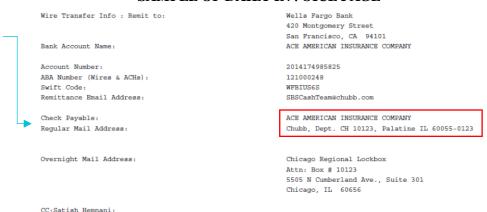
### What is the breakdown of certificate and handling fees for each object?

Boilers	Refrigeration	Pressure Vessel
Certificate Fee: \$50	Certificate Fee: \$40	Certificate Fee: \$30
Handling Fee: \$10	Handling Fee: \$10	Handling Fee: \$10

### What does the daily invoice page detail?

The daily invoice page details the total invoice amount and provides remittance information to return payment to Chubb Limited.

#### SAMPLE OF DAILY INVOICE PAGE



Note: Chubb limited, the parent company of Chubb provides several different payment methods to participating members of the New Jersey Schools Insurance Group. Payments submitted to the ACE American Insurance company or Federal Insurance Company are received under the Chubb Limited umbrella.

## What objects are being inspected?

Objects requiring inspection include boilers, pressure vessels, fired storage water heaters, domestic water storage tanks, steam kettles, and refrigeration equipment meeting the inspection criteria of the New Jersey Bureau of Boiler and Pressure Vessel compliance.

### **EXAMPLE OF OBJECTS REQUIRING INSPECTION**





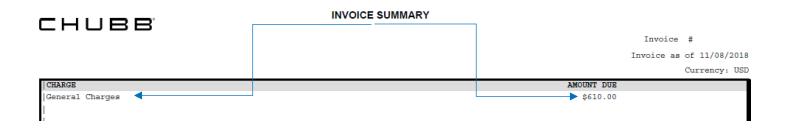




### What is the General Charge on the Invoice Summary Page?

The general charges are the total invoiced amount for the certificate and handling fees.

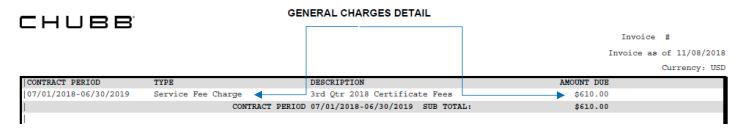
#### SAMPLE INVOICE SUMMARY PAGE



## What are the Service Fee Charges on the General Charges Detail Summary Page?

The service fee charges are a summary of the total certificate and handling fees billed to your school district for each object requiring a certificate of inspection.

### SAMPLE GENERAL CHARGES DETAIL SUMMARY



## Why am I being billed for inspection services conducted by Chubb?

The invoices you will receive from Chubb following your jurisdictional inspections do not include charges for the inspection services completed by Chubb Risk Engineering Services. The inspection services provided by Chubb are included as part of the service commitment with the New Jersey Schools Insurance Group. **NOTE: No inspection service charges have been billed to your school district.** 



## When I send a purchase order to Chubb what do I indicate under the "line item description"?

The preferred language under the "line item description" on purchased orders received and signed by Chubb is "certificate fees."

Purchase Order Form								
			Customer Number: Delivery needed by:					
SHIP FROM:								
			PO Number	PO Number:				
SHIP TO:			Sales Rep:	Sales Rep:				
			Ship Metho	Ship Method:				
			Buyer:	Buyer:				
DELIVERY IINSTRUCTIONS:		Terms:	Terms:					
ITEM	QUANTITY	DESCRIPTION	COUNT PER UNIT	UNIT PRICE	TOTAL			
		Certificate Fees						

## **Important Resources**

- For any additional inquiries, please direct all questions to the <a href="mailto:njboilers@chubb.com">njboilers@chubb.com</a> inbox
- Additional information can be found on the NJSIG website at <a href="https://www.njsig.org/equipment-breakdown">https://www.njsig.org/equipment-breakdown</a>
- Required documentation to complete purchase orders can also be requested through the <a href="mailto:njboilers@chubb.com">njboilers@chubb.com</a> inbox

### **A Legacy of Expertise**

For more than seven decades, Chubb Risk Engineering services has provided world-class risk engineering to help our customers eliminate or reduce insured loss potential. We have continually demonstrated our ability to be flexible to meet our customers' changing needs. Chubb's risk engineers analyze the customer's overall approach to risk management, review loss history, propose programs to help correct deficiencies and work in tandem with customers to improve their risk management programs. Chubb's risk engineers are known for their business acumen, technical skills, and ability to communicate effectively.

### **Connect With Us**

For more information about protecting your employees, contact your local Chubb risk engineer or visit us at www.chubb.com/engineering.

Chubb 150 Allen Road, Suite 203 Basking Ridge, NJ 07920

# Chubb. Insured.™

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