

June 23, 2015

News@NJSIG

New Jersey Schools Insurance Group

www.njsig.org

Keeping Dollars in NJ Classrooms

Est. 1983



Please be advised that ***effective July 1, 2015***, all ***NEW*** claims reported under your E & O Policy will be processed and handled by Summit Risk Services. The new loss should be emailed to:

NJSIGCLAIM@SUMMITRISK.COM

Only new E&O claims should be sent to this email address. Below is the definition of what should be reported to this address.

Section V of the policy, Definition "C" states:

The term "Claims first made against the Insured and reported to the Group" shall mean that the Insured has received notice of legal process, or that a demand for money or services has been made against the Insured, or that the Insured has become aware of a proceeding, event or development which has resulted in or could in the future result in the institution of a claim against the Insured and that notice has been given in writing to the Group during the policy period.

Samples of what you must report:

- Letters from attorneys demanding damages or other relief, or threatening suit
- Direct claims by employees, students, public demanding damages
- Notice of Tort Claim
- Lawsuits
- Administrative Law Proceedings

This change was made to hold the insurance premium down for this line of coverage. You will still receive the same great service you received in the past. The NJSIG Hotline is still available to you free of charge.

The only way districts can help reduce the losses in E & O is to train employees and utilize the NJSIG Hotline prior to making any adverse employment decisions and obey all employment and discrimination Federal and State Laws.

Changes for Pending Claims:

Please also note that in the near future, Summit Risk Services will also be assuming the claim handling for all pending Errors and Omissions Claims. We will provide additional detail in the near future. Our goal is to make the transition seamless, and to assure that our commitment to providing quality claim handling service is maintained. It is our understanding that Summit will continue to utilize the defense attorneys we have previously assigned. However, there is a possibility that some changes may be made.

Should you have any questions, please contact Louis Giannetto or Mike Cox at 609-386-6060, extension 3011 or extension 3049 respectively.

By: Louis Giannetto
NJSIG Claim Manager

NJSIG's Website is Getting a Makeover!



Available on All Devices

On July 1, 2015, at 3:00 p.m, NJSIG's *new & improved* website will be going live! NJSIG.org will be available on ANY device in a mobile friendly format. The new site will have all of the same information available, however, the navigation has been simplified. If you cannot locate something in particular, please let us know.

Due to hosting technicalities, the website could be unavailable for up to 4 hours. If you need to access something during this time, please contact Erin English at eenglish@njsig.org or 877-525-5646 x3023.

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