



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

BOARD OF TRUSTEES MEETING
Wednesday, June 12, 2024
6000 Midlantic Drive, Suite 300 North, Mount Laurel, NJ
Meeting 1:00 p.m.

JUNE AGENDA

PUBLIC SESSION

ITEM

1. Call to Order:

In accordance with the Sunshine Law and N.J.S.A. 10:4-10, due notice of all pending meetings was given to the *Newark Star Ledger*, www.NJ.com, and *Trenton Times* on July 7, 2023. Notice of this meeting was also filed with the New Jersey Secretary of State. Electronic notice of this meeting was also posted to NJSIG's website at www.njsig.org.

2. Roll Call:

Stephanie Brown, Ed.D.
Richard J. Casey
Christopher Carrubba

Damaris Gurowsky
Irene Le Febvre
Jamie P. Moscony

Christopher Russo, Ed.D.
Nicholas Bice
Alix Silva

3. Acceptance of the public session minutes for May 15, 2024.

4. Public Participation – Opportunity for public to address the NJSIG Trustees regarding specific agenda items. Each person will have five minutes to speak.

5. Sub-fund Liaisons – Reports/Comments

6. Reports:

A. Executive Director Report
B. Accounting/Finance Report
C. Underwriting Report

Jill Deitch
Michele Carosi
Claire King

D. Claims Report	Sherwin Archibald
E. Information Technology Report	Jeff Cook
F. Member Services & Loss Control Report	Lauren Schilling

7. Discussion Items:

A. Trustee nominations; Chair, Vice Chair nominations	Jill Deitch
B. 2024 Board retreat topics	Jill Deitch

8. Action Items:

A. Checking accounts & new claims ratification (NJSIG No. 0624-01)	Michele Carosi
B. 2024/2025 Budget – second reading (NJSIG No. 0624-02)	Michele Carosi
C. Revisions to Plan of Risk Management – second reading (NJSIG No. 0624-03)	Jill Deitch
D. 2024/2025 Board Meeting Dates – second reading (NJSIG No. 0624-04)	Jill Deitch
E. Revisions to Policy 6230 (Sick Leave) – first reading (NJSIG No. 0624-05)	Jill Deitch
F. Trustee nominations (NJSIG No. 0624-06)	Jill Deitch
G. Position grades and wage ranges (NJSIG No. 0624-07)	Jill Deitch
H. Contracting:	
i. Underwriting Policy Admin. Software & Services (NJSIG No. 0624-08)	Jeff Cook
ii. Loss Control Property Inspection Services (NJSIG No. 0624-09)	Lauren Schilling
iii. Outside Counsel – SBLL/E&O (NJSIG No. 0624-10)	Sherwin Archibald
iv. Outside Counsel – GL, WC, complex, school/educ. (NJSIG No. 0624-11)	Sherwin Archibald
v. Outside counsel – coverage, subro., SBIG (NJSIG No. 0624-12)	Sherwin Archibald
vi. Document Management Software & Services (NJSIG No. 0624-13)	Jeff Cook
vii. Actuarial Services (NJSIG No. 0624-14)	Jill Deitch
viii. Excess and reinsurance for 2024/2025 policy year	Jill Deitch

(NJSIG No. 0624-15)

9. New Business

10. Executive Session

EXECUTIVE SESSION

EXECUTIVE SESSION RESOLUTION

WHEREAS, the Open Public Meetings Act (“OPMA”), N.J.S.A. 10:4-6 *et seq.*, authorizes public entities to meet in executive session under certain circumstances; and

WHEREAS, the OPMA requires that the Group adopt a resolution at a public meeting to go into private session; now, therefore,

BE IT RESOLVED by the Board of Trustees of the New Jersey Schools Insurance Group that it is necessary to meet in executive session to discuss certain items involving:

- A. Litigation; and/or
- B. Matters involving attorney client privilege; and/or
- C. Matters involving pending contract negotiation; and/or
- D. Matters involving terms and conditions of employment of current public employee.

BE IT FURTHER RESOLVED that any discussion held by the Board of Trustees which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board of Trustees will not return to open session to conduct business at the conclusion of the executive session.