



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

BOARD OF TRUSTEES MEETING
Wednesday, October 20, 2021
6000 Midlantic Drive, Suite 300 North, Mount Laurel, NJ
Meeting 10:00 a.m.

SEPTEMBER AGENDA

PUBLIC SESSION

ITEM #

1. Call to Order

In accordance with the Sunshine Law and N.J.S.A. 10:4-10, due notice of all pending meetings was given to the *Atlantic City Press*, *Newark Star Ledger*, and *Trenton Times* on July 28, 2021. Copies of these notices are on file with the New Jersey Secretary of State.

2. Roll Call

Stephanie Brown, Ed.D.
Richard J. Casey
Christopher Carrubba

Irene Le Febvre
Joseph Meloche, Ed.D.
Steven K. Robinson

Christopher Russo, Ed.D.
Josephine Sharpe
Dana Sullivan

3. Acceptance of the public and executive session minutes for September 15, 2021.

4. Public Participation - Opportunity for public to address the NJSIG Trustees regarding specific agenda items. Each person will have five minutes to speak.

5. Sub-fund Liaisons - Reports/Comments

6. Reports:

- A. Executive Director Report
- B. Accounting/Finance Report

Jill Deitch
Michele Carosi

- | | |
|--|-------------------|
| C. Safety & Risk Control/Client Relations Report | Debra Rice |
| D. Underwriting Report | Claire King |
| E. Claims Report | Sherwin Archibald |
| F. Information Technology Report | Jeff Cook |

7. Discussion Items:

- | | |
|---|-------------|
| A. Cyber coverage – SIR/pass-through coverage | Jill Deitch |
| B. NJSIG return to office | Jill Deitch |
| C. Refund of member contributions due to COVID-19 | Jill Deitch |

8. Action Items:

- | | |
|---|-------------------------|
| A. Financial Audit 6/30/21
(NJSIG No. 1021-1) | Jim Miles, Bowman & Co. |
| B. NJSIG holiday policy – first reading
(NJSIG No. 1021-2) | Jill Deitch |
| C. NJSIG sick policy – first reading
(NJSIG No. 1021-3) | Jill Deitch |
| D. Checking accounts and new claims ratification
(NJSIG No. 1021-4) | Michele Carosi |
| E. Contracting:
Addendum to Executive Director contract
(NJSIG No. 1021-5) | Dave Rapuano |

9. New Business

10. Executive Session

EXECUTIVE SESSION

EXECUTIVE SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6 et. seq., (“the Open Public Meetings Act”), authorizes public entities to meet in executive session under certain circumstances; and

WHEREAS, the Open Public Meetings Act requires that the Group adopt a resolution at a public meeting to go into private session; now, therefore,

BE IT RESOLVED by the Board of Trustees of the New Jersey Schools Insurance Group that it is necessary to meet in executive session to discuss certain items involving:

- A. Litigation; and/or
- B. Matters involving attorney client privilege; and/or
- C. Matters involving pending contract negotiation; and/or
- D. Matters involving terms and conditions of employment of current public employee

BE IT FURTHER RESOLVED that any discussion held by the Board of Trustees which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Trustees will not return to open session to conduct business at the conclusion of the executive session.